

10 JANUARY 2014

**NEW FOREST DISTRICT COUNCIL**

**POLLING DISTRICTS WORKING PARTY**

Minutes of a meeting of the Polling Districts Working Party held at Appletree Court, Lyndhurst on Wednesday, 10 January 2014.

**Councillors:**

p G C Beck  
ap S J Clarke  
p W H Dow

**Councillors:**

p Mrs M McLean  
p J Penwarden

**Officers Attending:**

D Yates, Miss T Harwood, Mrs R Rutins and Ms M Stephens

**1. ELECTION OF CHAIRMAN.**

**RESOLVED:**

That Cllr Beck be elected Chairman of the Working Party.

The Chairman (Cllr Beck) in the chair.

**2. DECLARATIONS OF INTEREST.**

No declarations of interest were made by members in connection with any agenda item.

**3. PUBLIC PARTICIPATION.**

No issues were raised during the public participation period.

**4. REVIEW OF POLLING DISTRICTS AND POLLING PLACES (REPORT A).**

The General Purposes and Licensing Committee at its meeting on 13 September 2013 had appointed the Working Party to oversee the review of polling districts and polling places in New Forest District.

The review had been published on the Council's website and comments invited from all District Councillors, Parish & Town Councils and disability groups. Responses had been requested by 9 December 2013.

The Working Party considered the responses received (set out in Appendix 1 to Report A), along with polling stations identified by the Returning Officer as being appropriate to review. Members were mindful of the need to ensure that electors

were able to exercise their democratic right to vote in person at a polling station and that that polling station should be in reasonable proximity to their homes. However, this had to be balanced against the cost of the provision of the polling station. Postal voting was available for electors who found it inconvenient to visit their polling stations, but it was appreciated that, because of the need to complete a posting voting statement correctly, postal voting was not suitable. A higher number of postal votes were rejected than those cast in polling stations for all electors. All voters allocated to polling stations that were to be closed would be advised in writing of their new polling station, and would be invited to apply for a postal vote if they found it inconvenient to visit the new venue to vote in person.

After consideration of each of the polling stations which the Returning Officer had identified as requiring special consideration, or in respect of which representations had been received, it was

***RECOMMENDED (TO THE GENERAL PURPOSES & LICENSING COMMITTEE):***

- (a) That the following recommendations be submitted to the Returning Officer:–***
- (i) that the following polling stations be discontinued with effect from the 2015 Parliamentary and District & Parish elections:***
- Thorney Hill Community Centre (BI Polling District – Bransgore & Burley District Ward); with electors being allocated to the Bransgore Village Hall;***
  - St George’s Centre, Tristan Close, Calshot (FA Polling District, Fawley, Blackfield & Langley District Ward); with electors being allocated to the Jubilee Hall, Fawley;***
  - Bisterne Village Hall (RD Polling District, Ringwood South District Ward); with electors being allocated to the Trinity Centre, Christchurch Road, Ringwood;***
- (ii) that officers discuss with New Milton Town Council, as owner of the premises, the condition of the access way to the polling station at Sea Scouts Hall, Becton Lane, New Milton, with a view to improving the surface;***
- (iii) that no other changes be made to polling stations in the District, but that the continued use of the Calmore Village Hall be kept under review.***
- (b) That it be a recommendation to the Cabinet that FA polling district be disbanded and amalgamated with FB.***

CHAIRMAN

**5 MARCH 2014**

**NEW FOREST DISTRICT COUNCIL**

**CABINET**

Minutes of a meeting of the Cabinet held at Appletree Court, Lyndhurst on Wednesday, 5 March 2014.

p Cllr B Rickman (Chairman)  
p Cllr E J Heron (Vice-Chairman)

**Councillors:**

p Mrs D M Brooks  
p Mrs J L Cleary

**Councillors:**

p F P Vickers  
p C A Wise

**In Attendance:**

**Councillors:**

Mrs D E Andrews  
G C Beck  
Mrs S Bennison  
S Clarke  
Ms L C Ford  
A T Glass  
Mrs A J Hoare

**Councillors:**

Mrs P Jackman  
Mrs M E Lewis  
W S Rippon-Swaine  
A J Swain  
Mrs C Ward  
P R Woods

**Also In Attendance:**

Mr M Akerman, Housing Policy and Report Focus Group Representative

**Officers Attending:**

D Yates, R Jackson, Miss J Debnam, Mrs P Lewis, G Miles, Miss G O'Rourke and Mrs R Rutins.

**66. MINUTES.**

**RESOLVED:**

That the minutes of the meeting held on 5 February 2014 be signed by the Chairman as a correct record.

**67. DECLARATIONS OF INTEREST.**

There were no declarations of interest made by any member in connection with an agenda item.

**68. PUBLIC PARTICIPATION.**

No issues were raised during the public participation period.

**69. INTRODUCTION OF “INTRODUCTORY TENANCIES” (REPORT A).**

The Cabinet considered the merits of using “introductory tenancies” for new tenants from the housing waiting list who were being allocated Council properties. Introductory tenancies would allow the tenancy to be pro-actively managed in the early stages, with a view to educating and supporting the new tenants so that they were successful in sustaining a tenancy. This form of tenancy also made it easier for the Council to regain possession of the property, as a measure of last resort, if there were persistent, unresolved problems with, for example, anti-social behaviour or rent arrears. The introductory tenancy would automatically become a fixed term tenancy after 12 months, unless the introductory period was formally extended for a further 6 months trial period, or the Council had regained possession of the property. The Cabinet was advised that powers would need to be delegated to the officers to allow them to serve the requisite notices and to operate the appeals processes associated with introductory tenancies.

**RESOLVED:**

- (a) That Introductory Tenancies be introduced with effect on 1 April 2014; and
- (b) That the following addition be made to the Scheme of Delegation of Powers to Officers, to allow the efficient operation of the Introductory Tenancy processes:

<b>Source</b>	<b>Power Delegated</b>	<b>Delegated to</b>
Housing Act 1996	To take all necessary action with respect to Introductory Tenancies including the service of notices, the making of determinations, the holding of reviews and the seeking of possession.	Head of Housing and Customer Services, Landlord Services Manager, or Strategic Services Manager, Housing Estates Manager, Rent & Arrears Recovery Manager, Neighbourhood & Tenancy Management Officers, Rent & Arrears Recovery Officers

**70. REVIEW OF POLLING DISTRICTS AND POLLING PLACES (REPORT B).**

The Cabinet was advised that, all electoral registration authorities had been required to undertake a review of their polling districts and polling places earlier than had been or originally anticipated. The General Purposes and Licensing Committee had established a task and finish group to oversee the review. Following extensive research the task and finish working group’s recommendations relative to polling places were considered by the Cabinet. Other issues arising from

the review were considered by the General Purposes and Licensing Committee at their meeting on 7 March 2014.

By law, a polling station (the building where polling took place) must be within a polling district (a geographical sub-division of an electoral area, such as a parliamentary constituency of a district ward) and within a polling place, unless special circumstances applied. To allow the Returning Officer flexibility to use the most suitable available premises it was agreed that the Council should continue with the previous practice of designating the whole of each polling district as the polling place.

**RESOLVED:**

- (a) That the polling places for each polling district be designated as the whole of the polling district, except where special circumstances apply; and
- (b) That the polling places as set out in Appendix 1 to Report B to the Cabinet be agreed.

CHAIRMAN

7 MARCH 2014

**NEW FOREST DISTRICT COUNCIL**

**GENERAL PURPOSES AND LICENSING COMMITTEE**

Minutes of a meeting of the General Purposes and Licensing Committee held at Appletree Court, Lyndhurst on Friday, 7 March 2014.

p Cllr G C Beck (Chairman)  
p Cllr W H Dow (Vice-Chairman)

**Councillors:**

p Mrs S V Beeton  
ap S J Clarke  
p J D Heron  
p A N G Kilgour  
p Mrs A E McEvoy  
ap Mrs M McLean  
ap J Penwarden

**Councillors:**

p L R Puttock  
p R F Scrivens  
p S S Wade  
p Mrs C V Ward  
p P R Woods  
p Mrs P A Wyeth

**Officers Attending:**

D Yates, Mrs R Rutins, Ms M Stephens and S Stone, and for part of the meeting, Mrs M Sandhu.

**Also in attendance:**

Mr A Pope

**29. MINUTES.**

**RESOLVED:**

That the minutes of the meeting held on 10 January 2014 be signed by the Chairman as a correct record.

**30. DECLARATIONS OF INTEREST.**

No declarations of interest were made by members in connection with an agenda item.

**31. PUBLIC PARTICIPATION.**

Mr Pope for Minute No. 33.

**32. HEALTH AND LEISURE CENTRE INSTRUCTORS' PAY, TERMS AND CONDITIONS (REPORT A).**

The Committee considered proposed changes to the pay, terms and conditions for instructors in health and leisure centres.

The proposed changes affected 248 instructors covering two broad categories. Of these 74% of staff would stay on the same, or see an increase in, their pay. 26% would see a decrease. The proposals also included protecting existing terms and conditions for a six month period, changes to annual leave entitlement and changes to sick pay.

The Committee noted that extensive consultation had been undertaken with members, employee side and affected staff.

The proposals had been considered and supported by the Industrial Relations Committee (IRC) on 6 March.

***RECOMMENDED:***

***That the proposed changes to the Pay, Terms and Conditions for Health & Leisure Centre Instructors, detailed in section 4 of Report A to the Committee, be agreed and implemented from 1 May 2014.***

Action: Manjit Sandhu

**33. REVIEW OF POLLING DISTRICTS AND POLLING PLACES (REPORT B).**

Mr A Pope addressed the Committee on the proposals to close the polling station at St George's Centre, Calshot. Whilst he appreciated that turnout at the polling station had been low, he did not believe this overrode residents' democratic right to vote. The proposals would mean that voters would have a 30 minute walk to the proposed alternative polling station at Jubilee Hall. He felt this was unreasonable. Residents he had spoken to had indicated that they were unhappy with the change. Mr Pope questioned the method and extent of consultation with residents as most were unaware of the proposal. Mr Pope said that the Council should work to invigorate and stimulate the sense of community in Calshot. He requested that the polling station be retained.

It was pointed out that the proposals did not take away individuals' democratic right to vote. The proposal included an alternative venue for a polling station and electors also had the opportunity to vote by post.

The Committee considered the recommendations of the Polling Districts and Polling Places Working Party, which had followed consideration of responses received to the review. Most responses related to the polling stations which were little used and which had been highlighted for review.

St George's Centre, Calshot, had been identified for review due to the difficulties experienced in making bookings, gaining access to, and the cleanliness of, the building. There had been instances of anti-social behaviour in the vicinity on polling days. The Parish Council and local members supported the proposed closure.

It was reported that other users of the hall also experienced difficulties in gaining access to the building. It was recognised that public transport between Calshot and Fawley Village was limited but the Parish Council intended to make a community bus available to assist with transporting residents to vote at Jubilee Hall. Residents could also vote by post.

The Committee was informed that any electors affected by changes to their polling stations would be notified in writing and would be invited to apply for a postal vote.

The Committee supported the recommendations of the Working Party.

**RECOMMENDED:**

- (a) That with effect from the 2015 Parliamentary and District & Parish elections, the Thorney Hill Community Centre polling station (BI Polling District – Bransgore & Burley District Ward) be discontinued; with electors being allocated to the Bransgore Village Hall;**
- (b) That with effect from the publication of the December 2014 register of electors:**

  - (i) the existing BI polling district (approximately 264 electors) be transferred to BH polling district;**
  - (ii) the properties on the south side of Betsy Lane, and all properties south of Betsy Lane in the area bounded by Betsy Lane, Ringwood Road and Burnt House Lane (approximately 184 voters) be transferred from BH to the current BJ polling district;**
  - (iii) the enlarged BJ polling district be renamed BI.**
- (c) That with effect from the 2015 Parliamentary and District & Parish elections, the Bisterne Village Hall polling station (RD Polling District, Ringwood South District Ward) be discontinued; with electors being allocated to the Trinity Centre, Christchurch Road, Ringwood;**
- (d) That with effect from the publication of the revised register of electors in December 2014:**

  - (i) The RD (175 voters) and RE (1,549 voters) polling districts be amalgamated as a single RD polling district with approximately 1,724 voters; and**
  - (ii) The existing RF (1,941 voters) and RG (1,155 voters) polling districts be renamed RE and RF respectively.**
- (e) That with effect from the 2014 European Parliamentary elections, the St George's Centre, Tristan Close, Calshot polling station (FA Polling District, Fawley, Blackfield & Langley District Ward) be discontinued; with electors being allocated to the Jubilee Hall, Fawley;**
- (f) That with effect from the publication of the revised register of electors in December 2014:**

  - (i) the FA and FB polling districts be amalgamated as a single FA polling district, with approximately 1,559 electors; and**



- (ii) *the FC, FD, FE, FF, FG and FI polling districts be renamed FB, FC, FD, FE, FF and FG respectively.*
- (g) *That no other changes to polling districts, polling places and polling stations be recommended or made as a consequence of the current review; and*
- (h) *That the schedule of polling districts, polling places and polling stations attached as Appendix 1 to these minutes, incorporating the above changes, be approved.*

**RESOLVED:**

- (i) That the continued use of the Calmore Village Hall polling station be kept under review; and
- (j) That officers discuss with New Milton Town Council, as owner of the premises, the condition of the access way to the polling station at Sea Scouts Hall, Becton Lane, New Milton, with a view to improving the surface.

Action: Rosemary Rutins

**34. INCREASE IN MEMBERS ON SWAY PARISH COUNCIL – COMMUNITY GOVERNANCE REVIEW (REPORT C).**

The Committee considered the response to its final proposals on the Community Governance Review (CGR) undertaken as a result of a request by Sway Parish Council to increase the number of members of the Parish Council from 8 to 11.

23 responses had been received, 21 supporting an increase to 12, and 2 supporting an increase to 11. In the light of these responses, the Committee favoured increasing the number of Parish Councillors to 12.

**RECOMMENDED:**

- (a) *That, as an increase in numbers on the Parish Council will –*
- *Reflect the identities and interests of the community in that area and*
  - *Be effective and convenient*
- final proposals and recommendations to increase the number of members on Sway Parish Council from 8 to 12 with effect from the quadrennial election of councillors in May 2015 be published, and that steps be taken to ensure that those who may have an interest are informed of them; and*
- (b) *That, following those steps, the Head of Legal and Democratic Services be authorised to make a Reorganisation Order to give effect to the changes set out above.*

Action: Rosemary Rutins

**35. FEES AND DELEGATED POWERS FOR THE LICENSING OF RELEVANT PROTECTED SITES AS INTRODUCED BY THE MOBILE HOMES ACT 2013 (REPORT D).**

The Committee considered changes to the licensing regime for residential caravan sites following the introduction of the Mobile Homes Act (MHA) 2013, including a fees policy and delegation arrangements.

**RESOLVED:**

- (a) That the proposed Relevant Protected Site Licensing Fees Policy contained in Appendix 1 and described in Section 3 of Report D to the Committee be approved;
- (b) That the proposed fees for 2014-2015 as set out in paragraph 4.2 of Report D to the Committee be approved; and
- (c) That the proposed delegation of powers as set out in Section 6, and the deletion of the entries identified in paragraph 6.2 of Report D to the Committee be approved.

Action: Stephen Stone

CHAIRMAN

Attachment: Appendix 1 – Minute No. 33

(GPLC070314)

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
1	AC	Ashurst & Colbury	Colbury Memorial Hall (Colbury Room), Main Road, Colbury	AC	The whole of the polling district
2	BA	Beaulieu	Beaulieu Abbey Church Hall, The Rectory, Beaulieu	BA	The whole of the polling district
3	BC	Boldre 1	Boldre War Memorial Hall, Pilley Street, Pilley	BC	The whole of the polling district
4	BD	Boldre 2	Boldre War Memorial Hall, Pilley Street, Pilley	BC	BC & BD Polling Districts
5	BE	Bramshaw 1	Bramshaw Village Hall	BE	The whole of the polling district
6	BF	Bramshaw 2	Valletta Barn, Fritham	BF	The whole of the polling district
7	BG	Bransgore 1	The Reading Room, Junction of A35 and B3055, Hinton Admiral	BG	The whole of the polling district
8	BH (currently BH & BI)	Bransgore 2	Bransgore Village Hall, 116 Burley Road, Bransgore (**change of BI electors (Bransgore 3) from Thorney Hill Community Centre)	BH	The whole of the polling district
9	BI (currently BH & BJ)	Bransgore 3	Bransgore Village Hall, 116 Burley Road, Bransgore	BH	The whole of the polling district
10	BK	Brockenhurst 1	Brockenhurst Village Hall, Highwood Road, Brockenhurst	BL	BK and BL Polling Districts
11	BL	Brockenhurst 2	Brockenhurst Village Hall, Highwood Road, Brockenhurst	BL	The whole of the polling district
12	BM	Brockenhurst 3	St Johns Church Hall, St Johns Road, Bashley	NF	BM and NF Polling Districts
13	BR	Breamore	Hulse Hall, Salisbury Road, Breamore	BR	The whole of the polling district
14	BU	Burley	Burley Village Hall, Pound Lane, Burley	BU	The whole of the polling district
15	CN	Copythorne North	Copythorne Parish Hall, Pollards Moor Road, Copythorne	CN	The whole of the polling district
16	CS	Copythorne South	Copythorne Parish Hall, Pollards Moor Road, Copythorne	CN	CS and CN polling districts
17	DA	Damerham	Damerham Village Hall, West Park Lane, Damerham	DA	The whole of the polling district

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
18	DL	Denny Lodge 1	Beaulieu Abbey Church Hall, The Rectory, Beaulieu	BA	DL & BA polling districts
19	DM	Denny Lodge 2	Beaulieu Abbey Church Hall, The Rectory, Beaulieu	BA	DM & BA polling districts
20	DN	Denny Lodge	Beaulieu Abbey Church Hall, The Rectory, Beaulieu	BA	DN & BA polling districts
21	EB	East Boldre	The Old School Room, School Fields, Main Road, East Boldre	EB	The whole of the polling district
22	EH	Ellingham, Harbridge & Ibsley	Ibsley Village Hall, Gorley Road, Mockbeggar	EH	The whole of the polling district
23	EX	Exbury & Lepe	Beaulieu Abbey Church Hall, The Rectory, Beaulieu	BA	EX & BA polling districts

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
24	FA	Calshot	Jubilee Hall, The Square, Fawley (**change recommended from St George's Centre, Calshot)	Proposed FA	The whole of the polling district
25	FA (currently FB)	Fawley	Jubilee Hall, The Square, Fawley	Proposed FA	The whole of the polling district
26	FB (currently FC)	Blackfield & Langley 1	Blackfield Baptist Church Hall, Hampton Lane, Blackfield, Southampton	Proposed FD	FB & FD polling districts
27	FC (currently FD)	Blackfield & Langley 2	St Francis Church Hall, West Common, Langley, Southampton	Proposed FC	The whole of the polling district
28	FD (currently FE)	Holbury 1	Blackfield Baptist Church Hall, Hampton Lane, Blackfield, Southampton	Proposed FD	The whole of the polling district
29	FE (currently FF)	Holbury 2	The Good Shepherd Church Hall, Roewood Road	Proposed FE	The whole of the polling district
30	FF (currently FG)	Holbury 3	Waterside Sports & Social Club Ltd, Long Lane, Holbury	Proposed FF	The whole of the polling district
31	FG (currently FI)	Hardley	Waterside Sports & Social Club Ltd, Long Lane, Holbury	Proposed FG	FF and FG polling districts

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32	FO	Fordingbridge 1	Fordingbridge Town Hall, 63 High Street, Fordingbridge	FP	FO & FP polling districts
33	FP	Fordingbridge 2	Fordingbridge Town Hall, 63 High Street, Fordingbridge	FP	The whole of the polling district
34	GO	Godshill	Godshill Village Hall, Woodgreen Road, Godshill	GO	The whole of the polling district
35	HA	Hale	Hale Village Hall, Hatchett Green, Hale	HA	The whole of the polling district
36	HB	Hordle 1	Hordle Recreation Hall, Vaggs Lane, Hordle	HB	The whole of the polling district
37	HC	Hordle 2	Brockenhurst Young Farmers Club, Wootton Road, Tiptoe	HC	The whole of the polling district
38	HD	Hordle 3	Hordle Recreation Hall, Vaggs Lane, Hordle	HB	HB & HD polling districts
39	HE	Everton 1	St Mary`s Church Hall, Branwood Close, Everton	HE	The whole of the polling district
40	HF	Everton 2	St Mary`s Church Hall, Branwood Close, Everton	HE	HE & HF polling districts
41	HG	Dibden 1	Clayfields Sports Centre, Claypits Lane, Dibden	HH	HG & HH polling districts
42	HH	Dibden 2	Clayfields Sports Centre, Claypits Lane, Dibden	HH	The whole of the polling district
43	HI	Hythe East	Hythe & Dibden Community Centre, Brinton Lane	HI	The whole of the polling district
44	HJ	Furzedown	Fountain Court Hotel, Frost Lane, Hythe	HJ	The whole of the polling district
45	HK1	Langdown 1	Waterside Primary School, Ashford Crescent, Hythe	HK1	The whole of the polling district
46	HK2	Langdown 2	The Grove, St Johns Street, Hythe	HK2	The whole of the polling district
47	HL	Hythe West 1	Hythe & Dibden Community Centre, Brinton Lane	HI	HI & HL polling districts
48	HM	Hythe West 2	Hythe & Dibden Community Centre, Brinton Lane	HI	HI & HM polling districts
49	HN	Butts Ash 1	Wildground Junior School, Armitage Avenue, Dibden Purlieu	HN	The whole of the polling district
50	HO	Butts Ash 2	St Anne`s Neighbourhood Centre, Warrys Close, Hythe	HO	The whole of the polling district
51	HP	Dibden Purlieu	St Andrew`s Centre, Beaulieu Road, Dibden Purlieu	HP	The whole of the polling district
52	HY	Hyde	Hyde Memorial Hall, Main Hall, Blissford Hill, Frogham	HY	The whole of the polling district

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
53	LA	Buckland 1	Lymington Town Hall, Council Chamber, Avenue Road	LE	LA & LE polling districts
54	LB	Buckland 2	Lymington Town Hall, Council Chamber, Avenue Road	LE	LB& LE polling districts
55	LC	Lymington Town 1	St Thomas Church Hall, St Thomas Street, Lymington	LC	The whole of the polling district
56	LD	Lymington Town 2	All Saints Church Hall, All Saints Road, Lymington	LD	The whole of the polling district
57	LE	Lymington Town 3	Lymington Town Hall, Council Chamber, Avenue Road	LE	The whole of the polling district
58	LF	Pennington 1	Pennington W I Hall, Lodge Road, Pennington	LF	The whole of the polling district
59	LG	Pennington 2	Lymington Health & Leisure Centre, North Street, Pennington	LG	The whole of the polling district
60	LH	Pennington 3	Lymington Health & Leisure Centre), North Street, Pennington	LG	LG & LH polling districts
61	LM	Lyndhurst 1	Lyndhurst Community Centre, Off High Street, Lyndhurst	LN	LM & LN polling districts
62	LN	Lyndhurst 2	Lyndhurst Community Centre, Off High Street, Lyndhurst	LN	The whole of the polling district
63	MA	Marchwood 1	Marchwood Village Hall, Village Centre, Marchwood	MB	MA & MB polling districts
64	MB	Marchwood 2	Marchwood Village Hall, Village Centre, Marchwood	MB	The whole of the polling district
65	MD	Milford 1	Milford Village Hall, 2 Park Road, Milford on Sea	MD	The whole of the polling district
66	ME	Milford 2	Milford Church Hall, Church Hill, Milford on Sea	ME	The whole of the polling district
67	MN	Minstead	Minstead Hall, Minstead	MN	The whole of the polling district
68	MR	Martin	Blandford Hall, Martin	MR	The whole of the polling district
69	NA	Netley Marsh 1	Calmore Village Hall, Pauletts Lane, Calmore	TH	NA & TH polling districts
70	NB	Netley Marsh 2	Netley Marsh Community Hall, Woodlands Road	NB	The whole of the polling district

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
71	NC	Barton 1	Barton-on-Sea Methodist Church Hall, Cliffe Road, Barton-on-Sea	ND	NC & ND polling districts
72	ND	Barton 2	Barton-on-Sea Methodist Church Hall, Cliffe Road, Barton-on-Sea	ND	The whole of the polling district
73	NF	Bashley 1	St Johns Church Hall, St Johns Road, Bashley	NF	The whole of the polling district
74	NG	Bashley 2	New Milton District Guide H.Q., Lake Grove Road	NG	The whole of the polling district
75	NH	Fernhill 1	Nedderman Centre, Marryat Road, New Milton	NI	NH & NI polling districts
76	NI	Fernhill 2	Nedderman Centre, Marryat Road, New Milton	NI	The whole of the polling district
77	NJ	Fernhill 3	Fernmount Centre, Forest Pines, New Milton	NJ	The whole of the polling district
78	NK	Fernhill 4	Fernmount Centre, Forest Pines, New Milton	NJ	NJ & NK polling districts
79	NL	Becton 1	St Peters Church Hall, Ashley Common Road, Ashley	NL	The whole of the polling district
80	NM	Becton 2	Sea Scouts Hall, Becton Lane, New Milton	NM	The whole of the polling district
81	NO	Milton 1	New Milton Memorial Hall, Whitefield Road	NO	The whole of the polling district
82	NP	Milton 2	New Milton Memorial Hall, Whitefield Road	NO	NO & NP polling districts
83	NQ	Milton 3	Roman Catholic Church Hall, Cowper Avenue	NQ	The whole of the polling district
84	RA	Ringwood North 1	Community Centre, Poulner Junior School, North Poulner Road	RB	RA & RB polling districts
85	RB	Ringwood North 2	Community Centre, Poulner Junior School, North Poulner Road	RB	The whole of the polling district
86	RC	Ringwood North 3	St John The Baptist Church Hall, Linford Road, Poulner	RH	RC & RH polling districts
87	RD	Ringwood South 1	Trinity Centre, Christchurch Road, Ringwood (**change from Bisterne Village Hall)	RE	RD & RE polling districts
88	RD (Change from RE)	Ringwood South 1	Trinity Centre (Main Hall), Christchurch Road, Ringwood	RE	RD & RE polling districts
89	RE (change from RF)	Ringwood South 2	Trinity Centre (Main Hall), Christchurch Road, Ringwood	RE	The whole of the polling district
90	RF (change from RG)	Ringwood South 3	Scout Hall, 88 Eastfield Lane, Ringwood	RF	The whole of the polling district



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91	RG (change from RI)	Ringwood East 2	Crowe W I Hall, Crow Lane	RG	The whole of the polling district
92	RH	Ringwood East 1	St John The Baptist Church Hall, Linford Road, Poulner, Ringwood	RH	The whole of the polling district
93	RK	Rockbourne	Rockbourne Village Hall, Rockbourne	RK	The whole of the polling district
94	SA	Sandleheath	Sandleheath Methodist Church Hall, Alderholt Road	SA	The whole of the polling district
95	SO	Sopley	Sopley Village Hall, Priest Lane, Sopley	SO	The whole of the polling district
96	SW	Sway 1	Sway Youth Centre, Station Road, Sway	SX	SW & SX polling districts
97	SX	Sway 2	Sway Youth Centre, Station Road, Sway	SX	The whole of the polling district
98	TA	Totton Central 1	Lydlynch Infant School, Main Hall, Lydlynch Road, Totton	TA	The whole of the polling district
99	TB	Totton Central 2	West Totton Community Centre, Hazel Farm Road, Totton	TM	TB & TM polling districts
100	TC	Totton East 1	Testwood Baptist Church, Salisbury Road, Totton	TD	TC & TD polling districts
101	TD	Totton East 2	Testwood Baptist Church, Salisbury Road, Totton	TD	The whole of the polling district
102	TE	Totton East 3	Totton & Eling Community Centre, Civic Centre, Totton	TE	The whole of the polling district
103	TG	Totton North 1	Calmore Community Centre, Hunter Hall, Calmore Drive, Totton	TG	The whole of the polling district
104	TH	Totton North 2	Calmore Community Centre, Hunter Hall, Calmore Drive, Totton	TG	TH & TG polling districts
105	TI	Totton South 1	Totton Masonic Hall, Lexby Road, Eling, Totton, Southampton	TI	The whole of the polling district
106	TJ	Totton South 2	Hounslow Community Hall, Hounslow Avenue, Hounslow, Totton	TJ	The whole of the polling district
107	TK	Totton South 3	Hounslow Community Hall, Hounslow Avenue, Hounslow, Totton	TJ	TJ & TK polling districts

	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>Polling District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
108	TL	Totton West 1	Portacabin at Tottonians Rugby Football Club, Water Lane	TL	The whole of the polling district
109	TM	Totton West 2	West Totton Community Centre, Hazel Farm Road, Totton	TM	The whole of the polling district
110	WH	Whitsbury	Whitsbury Village Hall, Fordingbridge Road, Whitsbury	WH	The whole of the polling district
111	WO	Woodgreen	Woodgreen Village Hall, Hale Road, Woodgreen	WO	The whole of the polling district

14 APRIL 2014

**NEW FOREST DISTRICT COUNCIL**

Minutes of a meeting of the New Forest District Council held at Appletree Court, Lyndhurst on Monday, 14 April 2014

- p Cllr Ms L C Ford – Chairman
- p Cllr Mrs M D Holding – Vice-Chairman

**Councillors:**

- p A R Alvey
- ap Mrs D E Andrews
- p G C Beck
- p Mrs S V Beeton
- p Ms R Bellows
- p Mrs S M Bennison
- p J E Binns
- p D A Britton
- p Mrs D M Brooks
- p S J Clarke
- p Mrs J L Cleary
- p G F Dart
- p S P Davies
- ap W H Dow
- p A T Glass
- p M R Harris
- p C J Harrison
- p D Harrison
- p E J Heron
- p J D Heron
- ap Miss A J Hickman
- p Mrs A J Hoare
- p Mrs P Jackman
- p M J Kendal
- p A N G Kilgour
- ap C Lagdon
- p Mrs M E Lewis
- p Mrs P J Lovelace
- ap B D Lucas

**Councillors:**

- p Mrs A E McEvoy
- p Mrs M McLean
- p A D O'Sullivan
- p N S Penman
- ap J Penwarden
- p L R Puttock
- p A W Rice
- p B Rickman
- ap W S Rippon-Swaine
- p Mrs M J Robinson
- p Mrs A M Rostand
- p D J Russell
- p R F Scrivens
- p Miss A Sevier
- p M D Southgate
- p A J Swain
- ap M H Thierry
- ap A R Tinsley
- p D B Tipp
- p F P Vickers
- p M S Wade
- p S S Wade
- p R A Wappet
- p Mrs C V Ward
- p J G Ward
- p C A Wise
- ap Mrs B M Woodifield
- p P R Woods
- p Mrs P A Wyeth

**Officers Attending:**

D Yates, R Jackson, J Mascal, Miss G O'Rourke, Mrs R Rutins and Ms M Stephens.

**55. MINUTES (PAPER A).**

**RESOLVED:**

That the minutes of the meeting held on 24 February 2014 be signed by the Chairman as a correct record.

**56. DECLARATIONS OF INTEREST.**

Cllr M S Wade disclosed an interest in Minute 59 (Report of General Purposes & Licensing Committee dated 14 April 2014).

**57. CHAIRMAN'S ANNOUNCEMENTS.**

**Council's 40<sup>th</sup> Birthday**

The Chairman had joined the Leader of the Council, the Chief Executive and some of the Council's longest serving employees in celebrating the Council's 40<sup>th</sup> Birthday since its formation on 1 April 1974.

**Hampshire & IOW Sports Awards**

The Chairman announced that two New Forest residents had won awards at the Hampshire County Council Annual Sports Award event held on 2 April 2014. Mia Ritchie from Lymington had won Senior Sportsperson and Alice Tai from Barton on Sea, Junior Disability Sportsperson.

**Achievements of Staff**

Annie Righton, Head of Public Health and Community Safety had been presented with a Leadership Award by Hampshire Constabulary's Chief Superintendent.

Rosemary Rutins, Democratic Services Manager, had received the Association of Elector Administrators' Annual Award for her services to the Association's Southern Branch.

The Chairman congratulated both members of staff.

**Hurst Castle**

The Chairman thanked Cllr Mrs Andrews for assisting with the organisation of the trip to Hurst Castle on Sunday, 23 March. It had raised £130 which would go towards the Chairman's two chosen charities.

**Charity Dinner at Rhinefield House**

The Chairman reminded members that she would be holding her main charity event of the year on Thursday, 1 May at Rhinefield House Hotel. Esther Rantzen would be the after-dinner speaker.

**58. LEADER'S ANNOUNCEMENTS.**

The Leader of the Council announced that the Cabinet meeting scheduled for 5 May had been cancelled.

He reported that as part of the Council's planned maintenance programme, resurfacing work to address poor areas of the car park at Appletree Court would start on Saturday, 26 April. Work would be carried out on consecutive Saturdays in order to avoid disruption, and was expected to be completed by the middle of May, weather dependent.

**59. REPORTS OF COMMITTEES AND CABINET.****Reports of General Purposes and Licensing Committee**

Cllr M S Wade disclosed a pecuniary interest in item 1 of the report of the Committee dated 14 April 2014, as his wife worked for the authority. He did not speak or vote.

Cllr Beck, Chairman of the Committee, presented the reports of the meetings held on 7 March and 14 April 2014.

**Item 2 (7 March 2014) – Review of Polling Districts & Polling Places**

Cllr Beck informed members that he had been presented with two petitions from the New Forest East Labour Party requesting the retention of polling stations in the District. The first, an electronic petition, contained 37 and the second, a paper petition contained 60 signatures respectively. The petitions did not meet the criteria set out in the Council's adopted petition scheme to trigger a debate at full Council.

Cllr Beck reminded members that in compliance with legislation, the General Purposes and Licensing Committee had recently conducted a review of polling districts and polling places in the New Forest District, which included the St George's Centre polling station in Calshot. The centre was owned by the District Council and had been leased to a charitable trust since 1990. He reported that at their meeting on 7 March, the Committee had recommended the closure of the polling station because of repeated problems making bookings, gaining access to the polling station for the delivery of polling equipment, the general poor state of cleanliness of the venue and anti-social behaviour issues in the vicinity on polling days.

Following the Committee's meeting on 7 March, it became known that the tenants had surrendered the keys of the building and, in doing so, had effectively voluntarily terminated the lease. The Council, as owners of the property, now had control of the building and, working in partnership with Fawley Parish Council, was managing bookings and maintenance. The main reasons for recommending the closure of the polling station therefore no longer applied. As such, Cllr Beck moved the following amendment to item 2 (Review of Polling District & Polling Places) of the Report of the Committee dated 7 March: -

- (1) That recommendations (e) and (f) be deleted, and that recommendations (g) and (h) be renumbered (e) and (f) respectively;
- (2) In Appendix 1, by the substitution of page 8 with a revised page 8a, which had been circulated to members.

The motion was seconded.

Cllr Mrs McEvoy said that as the concerns regarding the hall which had led to the original decision had been resolved, it was appropriate that the polling station be retained. The Council, with the assistance of the Parish Council, would now be able to manage the building effectively to ensure that it remained a safe and suitable place to vote. Following the return of the keys to the building, the Council had acted swiftly to ensure that the polling station remained open. She and Cllr Wappet as ward members had worked on behalf of residents on numerous campaigns in the past such as fly tipping, saving the local play area and bringing public conveniences at Calshot back into use. They had, and would continue to, work on behalf of local residents on matters of importance.

Other members expressed the view that this issue should not be used for political purposes but that efforts should be directed at encouraging and engaging people, particularly young people, to vote.

Upon a vote, the amendments were carried.

#### Item 1 (14 April 2014) - Employee Pay Award 2014

Cllr D Harrison expressed some concern at holding special meetings on the same evenings as full Council when recommendations from that special meeting were submitted to the Council. This did not always give members an opportunity to read and understand the issues on which they were asked to vote. Other members commented that the reports to special meetings were published five working days in advance of the meeting and were available for members to read and ask questions if necessary. In this particular instance, the special meeting had been called to ensure that staff received a pay increase as soon as possible.

On the motion that the reports be received and the recommendations be adopted, it was

#### **RESOLVED:**

That the recommendations be adopted, subject to the following amendments to Item 2 – Review of Polling Districts & Polling Places, of the report of the Committee dated 7 March: -

- (a) That recommendations (e) and (f) be deleted, and the recommendations (g) and (h) be renumbered (e) and (f) respectively; and
- (b) That page 8 of Appendix 1 be substituted by page 8a, attached to these minutes as Appendix 1.

#### **Reports of Cabinet**

The Leader of the Council, as Chairman of the Cabinet, presented the reports of the meetings held on 5 March and 2 April 2014.

#### **Item 1 – (2 April 2014) Local Plan Part 2: Sites and Development Management Adoption**

The Portfolio Holder for Planning & Transportation said that the Council was the first in Hampshire, and only one of a few in the Country to have an adopted plan. It had taken the Council 7 years to achieve this position and had only been possible through the hard work and dedication of officers. Members supported the Portfolio Holder in his praise of the work undertaken by the officers.

In response to a question the Portfolio Holder confirmed that the plan would be subject to a mid-term review in the near future but that the plan would not be reviewed in its entirety.

#### **Item 2 (2 April 2014) Storm Damage to Beach Huts – Hordle Cliff**

Cllr C Harrison commended the Head of Environment Services for his work on this matter.

**Item 6 (2 April 2014) - Electoral Review**

Some members expressed the view that the overall number of members on the District Council should be reduced. They felt that under the Executive decision-making arrangements, councillors were less occupied, with some not having served on Task & Finish Groups. There had been cuts to staffing over the years and reductions should be made to the number of councillors. Advances in technology had changed the way in which councillors worked and communicated with their constituents. Further advances in ICT would streamline the work of councillors to a greater extent in the future. Some areas were 'over-represented', when representation across all tiers of government were taken into account.

Other members considered that a reduction was not appropriate. A larger elector: councillor ratio would mean greater commitments for elected members, and would make it more difficult for younger, working people to become councillors. Larger geographic areas would mean that councillors would be less available to their constituents. Some members also felt that the benefits of maintaining the status quo outweighed the savings that might be made through a reduction in members.

On the motion that the report be received, it was:

**RESOLVED:**

That the report be received and the recommendations be adopted.

**60. REPORT OF THE OVERVIEW AND SCRUTINY PANELS FOR 2013/14 (REPORT B).**

The Council considered the report of the Overview & Scrutiny Panels for 2013/14.

**RESOLVED:**

That the report be received and noted.

**61. QUESTIONS UNDER STANDING ORDER 22.**

There were none.

**62. QUESTIONS TO PORTFOLIO HOLDERS UNDER STANDING ORDER 22A.**

There were none.

**63. NOMINATIONS FOR APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF THE COUNCIL.****RESOLVED:**

That Cllr Mrs M D Holding be nominated as Chairman and Cllr Mrs A J Hoare as Vice-Chairman of the Council for the following Municipal year.

**64. STANDARDS REGIME.**

**RESOLVED:**

That a Register of Gifts and Hospitality be introduced for members to declare gifts and hospitality (received in an official capacity) with an estimated value of £50 and over.

**65. MEMBERSHIP OF COMMITTEES AND PANELS.**

No changes to committees or panels were proposed by the political groups.

CHAIRMAN

**Attachment:** Minute No. 59 Appendix 1

cl140414



	<b><i>Polling District</i></b>	<b><i>Register Title</i></b>	<b><i>Polling Station</i></b>	<b><i>District situation of polling station</i></b>	<b><i>Designated Polling Place</i></b>
24	FA	Calshot	St George's Centre, Tristan Close, Calshot	FA	The whole of the polling district
25	FB	Fawley	Jubilee Hall, The Square, Fawley	FB	The whole of the polling district
26	FC	Blackfield & Langley 1	Blackfield Baptist Church Hall, Hampton Lane, Blackfield, Southampton	FE	FC & FE polling districts
27	FD	Blackfield & Langley 2	St Francis Church Hall, West Common, Langley, Southampton	FD	The whole of the polling district
28	FE	Holbury 1	Blackfield Baptist Church Hall, Hampton Lane, Blackfield, Southampton	FE	The whole of the polling district
29	FF	Holbury 2	The Good Shepherd Church Hall, Roewood Road	FF	The whole of the polling district
30	FG	Holbury 3	Waterside Sports & Social Club Ltd, Long Lane, Holbury	FG	The whole of the polling district
31	FH (currently FI)	Hardley	Waterside Sports & Social Club Ltd, Long Lane, Holbury	FG	FG & FH polling districts