

Building Regulation Application

The Building Act 1984 The Building Regulations 2010

New Forest district Council, Appletree Court Lyndhurst SO43 7PA Telephone: 023 80285245

Web: www.nfdc.gov.uk E-mail: building.control@nfdc.gov.uk

This form should be filled in by the person who is having the work carried out, or by any agent that person may appoint to act on their behalf. Please read the guidance notes on the website if this form is unfamiliar to you, or contact the office indicated above for advice.

1	Type of Application being submitted: Full Plans <input type="checkbox"/> Building Notice <input type="checkbox"/> Resubmission of previous application* <input type="checkbox"/> Reversion <input type="checkbox"/> Regularisation <input type="checkbox"/> *Ref. number of previous application
2	Applicants Details: Title: Mr/Mr/Miss/Other: Name: Company/Organisation (if applicable): Address: Postcode: Tel: Email:
3	Agent Details (if applicable): Title: Mr/Mr/Miss/Other: Name: Company/Organisation (if applicable): Address: Postcode: Tel: Email:
4	Address where building work is to be carried out (if different to (2) above): <i>Please include a to-scale <u>site location plan</u>, of sufficient detail to clearly identify boundaries</i> Address: Postcode: Planning Permission number for the proposed works (if applicable):
5	Description of the proposed building work: (or work already undertaken)

6 About the building or site:

a) Is the building: Existing To be newly built as part of these proposals

b) Existing use: domestic non domestic

c) Proposed use: domestic non domestic

d) Ownership: Privately owned local authority owned registered social landlord

e) Foul drainage: connected to a main sewer on-site disposal (eg. septic tank)

f) Water supply: mains supply private supply (e.g. borehole)

g) Are you aware of any public sewers passing within 3m of the proposed building work?
(You must notify the local water authority before building near any drains which serve other properties in addition to your own)

7 Charges for building regulation applications:
Please contact building.control@nfdc.gov.uk for a fee quote or tel: 02380285245
 Please note, In the event that any additional charges become payable in the future (e.g. because the scope of work varies significantly from what was initially proposed), the applicant will be contacted.

8 Conditions to Approval
 Please tick this box if you **do not** consent to the proposals being passed with conditions.

9 Approval Period
 Please tick this box if you **do not** consent to the extended approval period.

10 Statement: Full Plans and Building Notice
 This notice is given in relation to the building work as described, in accordance with regulation 12,(2) and is accompanied by the appropriate payment.
 Print Name: _____ Signature: _____ Date: _____
Signature not required if submitting the form electronically by email

11 Statement: Regularisation
 This notice is given in relation to the building work as described, in accordance with regulation 18 and is accompanied by the appropriate payment.
 Print Name: _____ Signature: _____ Date: _____
Signature not required if submitting the form electronically by email

12 Privacy notice for building regulations applications
 Building legislation ([The Building Act 1984](#) and [The Building Regulations 2010](#) (as amended)) requires New Forest District Council to Take details and keep a record of applicants and proposals for the purposes of the building regulations.
Who processes my data?
 The information that you provide with the building regulations application will be processed by New Forest District Council, which is the data controller for the purposes of the Data Protection Act.
What is my data used for?
 The information that you provide for a building control application including personal data, will be used to deal with your building control application. **Who sees my data?**
 The building regulation applications are closed applications, and no personal data is uploaded to the New Forest District Council website.
 We will keep your data for 16 years after completion of your project. Your information **will not be shared further** unless there are legal reasons to do so. Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the [Information Commissioner's Office](#).
 Information you provide will only be used for the stated purpose. You can find further information about the processing of your data on the www.newforest.gov/article/18215/gdpr
 You can contact the council's Data Protection Officer using the following link. data.protection@nfdc.gov.uk