

APPLICATION FOR A NEW CARAVAN SITE LICENCE

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

1. Name of applicant(s) Mr/Mrs/Miss/Ms (in full):

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.....

2. Name of business or organisation where applicable

.....

3. Name of proposed licensee (as it will appear on the licence)

.....

4. Address of applicant(s) (in case of a limited company, this should be the registered office):

.....
.....

.....Postcode.....

Contact telephone number:

Email address:.....

5. Name of site to be licensed:

.....

6. Address of site:

.....

.....POSTCODE.....

7. Applicant's interest in the land (please include particulars for lease or tenancy):

.....

.....

8. Area of site (acres or hectares):

9. Has the applicant held a site licence which has been revoked at any time in the last three years? YES/NO If yes, please provide details

.....

10. State type of caravan site, the maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation and if applicable, dates required in each year:

Type of site (<i>Delete as appropriate</i>)	Max no. of caravans
Permanent residential	
Static holiday	
Touring caravans including motor homes	
Are tent pitches to be included YES/NO	

Dates required where occupation will be seasonal:

From:..... To:.....

11. Give details of the arrangements for:

- | | |
|--|----------------------|
| - Sewage/waste water disposal | - Mains water supply |
| - Waste water disposal | - Sewage disposal |
| - Communal laundry and washing up facilities | - Site lighting |
| - Refuse storage and disposal | - Fire precautions |
| - Communal toilet and shower facilities | |

Please attach a full description with this application

12. A copy of the relevant planning permission must be enclosed with this application. Please state:

- Date of permission.....
- Issuing authority.....
- Date (if appropriate) on which permission will expire.....

Where a caravan is on an "existing site" planning permission or a certificate of lawfulness must be obtained before a site licence can be issued. If planning permission has been applied for but not yet decided, please provide details.....

13. Please provide a layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate):

- Road and foot paths
- Toilet blocks and other buildings
- Foul and surface water drainage
- Water supply
- Recreation spaces
- Fire points
- Parking spaces

The plan should distinguish between facilities provided and facilities proposed.

Payment Details

A fee must be paid to New Forest District Council for an application to site a permanent residential home meeting the definition of a relevant protected site. Please refer to the current charges for either a multiple site or single site published online at <http://www.newforest.gov.uk> All other other types of caravan site are free.

This application and documents can be posted with a cheque or delivered to a local Council Information Office when payment can be made by card or alternatively, by telephone 02380285505

Declaration

This section should be completed by the applicant, unless you are an agent acting on behalf of the applicant where you should provide your details below.

I am aware of the provisions of The Caravan Sites and Control of Development Act 1960. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.

Signed:

Date:

The information provided will be held securely by this Council in accordance with current Data Protection legislation. We must protect the public funds that we handle, so we may use the information provided to prevent and detect fraud. We may also share this information with other organisations that handle public funds. Information provided may also be used to check the accuracy of records held elsewhere in the council.

Office address and contact details: Environmental Health Services, New Forest District Council, Appletree Court, Beaulieu Road, Lyndhurst, SO43 7PA Tel: 02380285230