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|  | **APPLICATION FOR A PERMIT TO CONDUCT**  **A CHARITABLE APPEAL BY WAY OF**  **STREET COLLECTION** |
| **Please complete the form in block capitals** |  |

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| **Section A – Applicant details** | |
| Full name |  |
| Home address | Postcode |
| Contact phone number |  |
| Date of birth |  |
| Email |  |
| Correspondence will be sent to the email address provided.  If you would prefer to receive the permit by post please put a cross in the box | |

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| **Section B – Details of organisation on whose behalf the application is made** | |
| Name of organisation |  |
| Address of organisation |  |
| Is this organisation a registered charity? Yes / No  Registration No: | |

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| **Section C – Collection Details** | | | | | |
| Please provide us with your preferred\* collecting date with two alternatives | | | | | |
| DAY | DATE | MONTH | YEAR | TIME FROM | TIME TO |
| (1)**\*** |  |  |  |  |  |
| (2) |  |  |  |  |  |
| (3) |  |  |  |  |  |

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| **Over what part of the Council’s area is it proposed that you will be collecting? (Please circle and/or state any other areas not included below). Only make application for areas where you are certain you have collectors available.**  Ashurst, Barton on Sea, Beaulieu, Blackfield, Bransgore, Brockenhurst, Buckler’s Hard, Burley, Dibden, Dibden Purlieu, Fawley, Fordingbridge, Holbury, Hythe (excl. Tesco), Lymington (excl. Waitrose), Lyndhurst, Marchwood, Milford on Sea, New Milton (excl. Tesco), Ringwood (excl. Furlong Centre and Sainsbury’s land), Sway, Totton |

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| **Section D – permission for collections on private land** |
| **If collecting on the following private land (which is considered public for the purpose of the Act), a copy of the written agreement from the person who owns or controls the land is required before a permit is issued.(email, letter etc)** \*\*  Hythe (Tesco), Lymington (Waitrose), New Milton (Tesco), Ringwood (Furlong Centre), Ringwood (Sainsbury’s land) and any land owned by a Town or Parish Council. |

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| **Section E – Collections as part of an event** |
| **Are you collecting as part of an event? YES NO**  If YES please state the event name and where the event will take place |

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| **Section F – Collection details for those collections as part of an event** | | | | | |
| Please provide us with your collecting date(s) | | | | | |
| DAY | DATE | MONTH | YEAR | TIME FROM | TIME TO |
| (1) |  |  |  |  |  |
| (2) |  |  |  |  |  |
| (3) |  |  |  |  |  |
| (4) |  |  |  |  |  |
| (5) |  |  |  |  |  |
| (6) |  |  |  |  |  |

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| **Section G – Additional Information** |
| Has the applicant, charity or organisation ever been refused a street collection permit or had one revoked?  Yes / No  If yes, please provide the following information (continue on a separate sheet if necessary)  Name of local authority refusing/revoking:  Date: Reason for refusal/revoking: |

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| How many people do you propose to authorise to act as collectors for this collection? |  |

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| Will the proceeds be used for Local funds / National funds  (please indicate accordingly) |

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| If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940 and give name and registration authority and date of registration or exemption. |

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| **Section H - Convictions** |
| Subject to the provisions of the Rehabilitation of Offenders Act 1974 have you, the applicant:  Been convicted, or are enquiries by any Local Authority or Police currently pending for offences of dishonesty? Yes/No  Been convicted by a Court or cautioned by the Police for any offence which is not now regarded as ‘spent’? Yes/No  To your knowledge is there currently any inquiry being conducted, or has there previously been any inquiry conducted by the Police, Charity Commission, Government Agency, or any other Local Authority into any person connected with your organisation?  Yes / No (If ‘yes’ applies to any questions in Section D, please attach a separate sheet giving full details.) |

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| **Section I - Declaration** | |
| Please note: The information you have provided will be kept securely on NFDC’s licensing system. We may share your information internally for verification and regulatory purposes and externally with the Charity Commission if requested.  I wish to apply for and promote a street collection in the New Forest District. I have personally completed the application and have been honest in giving this information. I have not made any false statement and know it is a serious offence to give false or misleading information in support of my application. | |
| Signature of applicant | Date |

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| **Section J – Supporting Documentation** |
| * Copies of any literature about organisations or individuals who will benefit should be attached for all applications. * Permission from landowner if collecting on private land**\*\*** |
| Applications should be sent to - Licensing Services, New Forest District Council, Appletree Court, Beaulieu Road, Lyndhurst, Hampshire, SO43 7PA, or by email to [licensing@nfdc.gov.uk](mailto:licensing@nfdc.gov.uk) |

